

Application for access to administer liquidations, receiverships or voluntary administrations via the Companies Register website

- Please email this completed form to practitioners@companies.govt.nz in order for your application to be processed. Remember to keep a copy for your records.

If you need help

For further assistance regarding requesting online access to administer liquidations, receiverships or voluntary administrations, please call us between 8.30am-5pm Monday to Friday (excluding public holidays) on Freephone 0508 266 726. If calling from Australia Freephone 1800 424 969 or from any other country +64 3 962 2602.

To: The Registrar of Companies, Companies Office

Full legal name of insolvency practitioner

Name of organisation

Physical address of organisation

Email address

Contact telephone number

Are you a licensed insolvency practitioner?

Yes No

If 'Yes', your registration number is

If 'No', will you act only as a solvent company liquidator? Yes No

If you will act only as a solvent company liquidator, are you a —

- Lawyer
- Qualified statutory accountant *
- Member of a recognised professional body *

* Definitions

- > Qualified statutory accountant is defined in Section 5(1) of the Financial Reporting Act 2013.
- > Member of a recognised professional body — Member of a professional body recognised for the purposes of section 68(1)(d) of the Insolvency Practitioners Regulation Act 2019. The Registrar has not recognised a professional body at this stage.

Declaration

I confirm that I understand the following:

- › I am aware of sections 280 and 239ADV of the Companies Act 1993 and section 5 of the Receiverships Act 1993 (as amended by the Insolvency Practitioners Regulation (Amendments) Act 2019) and I confirm that I am qualified to act as a liquidator, receiver and an administrator.
- › I am aware of the relevant provisions of the Companies Act 1993, Receiverships Act 1993, Insolvency Practitioners Regulation Act 2019 and Insolvency Practitioners Regulation (Amendments) Act 2019.
- › I understand that when I register my appointment in relation to a company that the status of the company on the register will change to in liquidation, receivership or in administration. I understand that I must take care to ensure that I select the correct company when notifying my appointment.
- › I understand I must take care when using the online service system for other purposes.
- › If an error is made, I will contact the Companies Office as soon as I become aware of the error. Errors include a report that has not been signed, a report filed against the wrong company etc.
- › As administrator of the organisation's online account, I will ensure all other users with delegated permissions will adhere to all relevant sections of this declaration.

Authorisation

- › I authorise the Companies Office to disclose my personal information provided above in order to make enquiries about my professional membership to any organisation as it considers necessary in order to consider this application. I authorise any such organisation to release this information to the Companies Office.

Signature of applicant

Date